

PTA MEETING Minutes

Wednesday 9th October, 8pm

The Swan

Meeting attendance -

- Present: Paula (Chair), Kat (Secretary), Vicky (R), Alice (Y1), Kirsty (Y1), Carrie (Y3), Adele (Y3), Mary (Y4 / Y6), Kelly (Y5).

Welcome and Introduction -

- Paula opened the meeting and thanked all those that were in attendance.

Events Spreadsheet

Actions- Reps to review Events spreadsheet to be aware of what event they lead on and/or what stall they are in charge of for each event. This is pinned on the reps WhatsApp chat.

Christmas: Christmas Cards-these are now with teachers and will be sent home. **Action- Reps to let classes know when their designs have come home. Paula to remind parents to bring back to school before the 16th October.**

Christmas Fair-Year 5 meeting in a couple of weeks as leading the Christmas Fair. Becca has confirmed that she can do Grotto. **Action-Shed to be checked for Reindeer Game (Y1) and Leila to be asked about Christmas Tree Game (Reception) that was used last year.**

Action- Y6 to check with Matt Q / Tina G and Scarlett if they are happy to be Santa / elves again.

Vicky suggested a Pet Hamper raffle in addition to the food hamper – This was agreed.

Cake Sale: No issues.

Panto: Front of house is required which includes running the bar, buying booze and possible glass hire. Carrie White, Paula Botting and Kelly Byrne have all volunteered to do this. One will lead on each night.

Sponsor-£4000 already received. **Action-Paula to find more sponsorship.**

Inset Day: Lego Land - dates to be looked at for this being a possible way to raise money for PTA.

Bed Time Stories-this will be led by Year 3. **Action: Sarah H to provide running information from last year.**

Disco- Year 2 to review spreadsheet.

School Sound Equipment

To be discussed at future meeting.

Comms and Messages

PTA felt that comms was good on the WhatsApp group, and nothing needed to change.

No action required.

Funding Requests:

All agreed to fund M and M productions for 2024 and 2025 (£1000 plus VAT each). **Action-Paula to confirm with school**

Forest School - £3500 has been provided by the PTA so far to help level and sort ground. Works are soon to be completed. Funding had previously been approved unanimously over WhatsApp.

Class Budget- £2450 has been provided to the class budget. This is split between each class. This was approved in the meeting.

BBQ-It was proposed that the PTA buy a BBQ to use at events (cost around £1,000) and it was discussed that there would be an issue with storage. For now, it was agreed not to purchase a BBQ.

AOB:

Kat proposed that Bar at production is run by year 5 due to year 6 wanting to watch the full production. This was agreed. Year 6 will therefore run BBQ at Christmas Fair to split jobs as fairly as possible. **Action: Paula to update spreadsheet.**

Adele suggested a cheese and wine night as a fundraiser for the PTA and asked whether we could use the hall. Kat said if the details were sent across then she would pass on to Mrs Buckley to consider. **Action: Adele to pass on details.**